

Rules for VIGA student scientific research projects at FET for the year 2024/2025

Student scientific research projects (category A2) are submitted to the internal grant competition (IGC) by students in full-time study in a doctoral study programme (DSP) accredited at FET, who first become project applicants and, in case the grant is awarded to them, they become main researchers.

When submitting their project, the main researcher (applicant) must comply with the “Grant Regulations of the UCT Prague”, the “Principles of student grant competition to support projects of specific university research at UCT Prague” in place, the “Announcement of internal grant competition at UCT Prague for the year 2024/2025” and other regulations that are published on the website of the Department of Research and Development, UCT Prague. The applicant shall also comply with these Rules of the Faculty Grant Commission at FET (FGC). **The content of the research project must be different from the content of the disciplinary project in the solution of which the applicant is involved.**

FGS sets out the following rules that shall apply at FET:

- The application must abide by the rules of FGC concerning the required funding listed in Table 1.
- Students in master study programmes must not be included in the project team.
- One of the aims of the VIGA scientific project is to support publication activity; therefore, the applicant must inform in the application about how the results obtained in the solution of the project will be published. If the applicant does not comply with this duty, the funding of the project will be rejected. The main researcher must include in the final report the publication outcomes in which the results obtained in the solution of the awarded project, or specific planned publication outcomes (authors, name of publication, name of conference or journal) were published. If the applicant does not comply with this duty, up to 10 points will be taken off by the Faculty Grant Commission in the evaluation of a possible new research project submitted by the main researcher in the next competition.

A student in DSP can be involved in the solution of several research projects, but the total amount of the required scholarships in all submitted research projects for a student in the 1st to 4th year of DSP must not exceed the limit given in Table 1.

Table 1: FET rules for costs of research projects at FET

Item	FET rules
Maximum amount of scholarship for a student in the 1st to 4th year of DSP as a sum in all research projects (S)	CZK 48,000
Remuneration (LC, labour costs) of academic workers (supervisors)	5% of the amount of scholarships

Deductions from remuneration of academic workers (SHI, social and health insurance)	33.8% of labour costs (will be calculated automatically)
Maximum amount of operating costs (OC)	40% of the amount of scholarships
Additional (overhead) costs (AC) as a share of direct costs of project	41.86% (will be calculated automatically)


Project costs = S + LC + SHI + OC + AC

If the amount of funds allocated to the solution of research projects of IGC at FET is significantly different from the amount of funds allocated in 2023, FGC reserves the right to additionally change the limits of the individual items listed in Table 1.

The rules for evaluation of research projects at FET are given in another document that will be made public. The main researcher is responsible for the correct use of all funds allocated to the solution of the project. They will cooperate with the economist at their department when using the funds to cover operating costs.

The main researcher will prepare a report on the solution of the project and the use of funds in line with the rules in place at UCT.

This document was approved by the Faculty Grant Commission at FET on 13 November 2023.


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