Faculty of Environmental Technology
University of Chemistry and Technology, Prague

Title	**DECREE No. FTOP/251/4/2026**
Subject	**Rules of granting purpose-specific stipends to students of doctoral degree study programmes to support study stays abroad**
Applicability	Faculty of Environmental Technology
Effective from	1 January 2027
Effective to	31 January 2030
Revision	-
Cancelled	-
Prepared by	FTE Dean´s Office - 251
Issued by	prof. Ing. Pavel Jeníček, CSc. Dean

Article 1
Introductory provisions

This Decree regulates the rules for granting purpose-specific stipends to doctoral students (hereinafter referred to as "student") in accordance with Article 6 (1) (c) of the Scholarship Rules of UCT Prague, specifically to support foreign traineeships of students of doctoral study programmes conducted at the Faculty of Environmental Technology (FTE).

Article 2
Conditions for granting purpose-specific stipends

1) In accordance with Article 6 (1) (c) of the Scholarship Rules, a purpose-specific stipend may be granted to students to support their study abroad, particularly traineeship, long-term study stays, practical training, or excursions, under the following conditions:

a) The student is enrolled in a doctoral study programme conducted at FET,
b) The student is duly enrolled in full-time study throughout the entire period of the stay abroad,
c) Outside the duration of the stay abroad, the student carries out scientific, pedagogical and other activities at one of the FET institutes or departments,
d) The student undertakes a study stay of at least 1 month without interruption,
e) The stipend may be awarded for the period of the study stay, but for no more than 12 months over the entire period of full-time doctoral degree study,
f) The student has submitted an application for the purpose-specific stipend.

2) The student submits the application to the Dean of FET, addressed to the FET Secretary, in writing or by email sent from their UCT Prague email account.

3) The application may be submitted before the start of the study stay. The stipend can also be applied for retroactively, but no later than one month after the end of the study stay.

4) The application shall include:
   a) confirmation of the foreign host institution's consent to the stay or confirmation of the completed study stay specifying the duration of the stay.,
   b) the opinion of the supervising workplace under Article 35 (4) of the Study and Examination Rules of UCT Prague regarding the study stay.

5) The decision on granting the stipend and its amount, based on the assessment of the facts according to this article, is made by the Dean or a person authorised by the Dean.

Article 3
Rules for disbursing purpose-specific stipends

1) The stipend may be paid in a lump sum before the study stay, in a lump sum after the study stay, or in several payments.
2) The stipend may be granted repeatedly if the conditions defined in Article 2 hereof are met.
3) The stipend will be paid into the student's account specified for this purpose in the Study and Information System.

Article 4
Final provisions

1) A student who has been granted a scholarship before the study stay shall submit to FET, after completing the stay at a foreign university or other host institution, a document issued by the foreign university or institution confirming the completion of the study stay, specifying the duration of the stay.
2) In case the obligation defined in Section 1 is not fulfilled, or if it is found that the study stay has not met the conditions for the stipend according to Article 2 of the Decree, a decision will be made to revoke the stipend and the student will be required to return the already paid amount into the UCT account according to the instructions of the FET Secretary.
3) The amount of the doctoral stipend for one month of the study stay is determined by the Dean of FET each calendar year based on the available financial resources of FET.
4) A decision to reject the application for a doctoral stipend may also be issued in the event of insufficient available financial resources of FET allocated for this purpose.
5) This Decree comes into force on the day of its signing and becomes effective on January 1, 2027.
6) This Decree cancels Decree No FTOP/251/2/2025.

prof. Ing. Pavel Jeníček, CSc.
Dean